



BENEFICIARY DEATH CLAIMS PROCESS INSTRUCTIONS

During difficult times of losing a loved one, it is never easy trying to figure out what next steps someone needs to take in order to process a death claim.

When this event occurs, please understand I am here to help you with the process.

In the meantime, take actions of the following steps to expedite your claims process

1. Call the insurance company and file a claim. If you need to know the policy information, please see the (I AM YOUR INSURANCE POLICY) page left in the RED FOLDER.
2. Let the claims department know there is a death, and a claim needs to be started.
3. They will mail you a beneficiary claims packet to fill out. Upon receiving the packet, you will need a copy of the death certificate, the Identification Card of the beneficiary and a copy of the policy.
4. Mail back everything provided in the instructions and allow the insurance company to process everything in a timely manner. Claims can take anywhere from 2-4 weeks to process.
5. Please contact your agent right away to inform of death claim and allow them to help you during this difficult time of grieving.

Agent:
Phone:
Email: